

**GENERAL INSTRUCTION REGARDING FEE: (Session 2023-2024)**

(1)

1. In bank school fees will not be accepted without production of fee Slip provided by the School.
2. Fee may be deposited only at counter of Axis Bank, Sector -12, HUDA & G.T. Road, Panipat:-  
(A) Branch –**Sector -12, HUDA**:- SCO-4, HUDA Shopping Complex, Sector -12, HUDA, Panipat  
(B) Branch- **G.T. Road:- Gaylord Hotel Building**, Near Reliance Digital, G. T. Road, Panipat
3. Fee once deposited will not be refunded.
4. Fee will be charged from April to March i.e. for the whole academic session in **Six Instalments** as per the schedule: **April** paid in April, **May-June** paid in May, **July-August** paid in July, **September-October** paid in September, **November-December** paid in November, **January-February-March** paid in January.
5. Fee for whole session will be accepted & most welcomed.
6. **CHEQUE** will be preferred for the payment of fee upto 7<sup>th</sup> date of the month of each instalment in favour of **Principal D.A.V. Centenary Public School, HUDA, Panipat**. In case the cheque is dishonoured Rs. 200/- will be payable as penalty. Outstation cheque will not be accepted. Please write the Admission No., Student's Name, Class, Section and Mobile Number on back side of cheque.  
**\*Fee will be deposited by separate cheque for each student, joint cheque for many students will not accepted.**
7. Kindly deposit the fee of your ward using fee slip issued by the school only. Or by using online portal for which link is given on school website [www.davhudapnp.com](http://www.davhudapnp.com) If the fee is paid by cheque then it will be deposited upto 7<sup>th</sup> date of due month, If the fee paid by cheque will be clear after 10<sup>th</sup> date of the due month the applicable fine will be charged.
8. **Transport Fee w.e.f. April 2023:- (1) Rs. 1500/-** per month for local Panipat **(2) Rs. 1800/-** per month for Sanoli & Babail **(3) Rs. 2000/-** per month for Israna.
9. **Cycle Stand Fee:-** Rs. 800/- per student Annually
- 10) **Procedure for Online Fee Deposit**

Parents are most welcome if they pay Online fee through school website:-  
[www.davhudapnp.com](http://www.davhudapnp.com) by using following steps:-

- 1) Click : **PAY ONLINE FEE**
- 2) Click : **Pay Online Now**  
**User Login**
- 3) Use name : **Admission No.** of Student (4 digits) as - **9083**
- 4) Password : **Date of birth of Student** (8 digits without / & -- ) as **29102013**
- 5) Click : **Pay Due Fees**
- 6) Click : **Months** as – April, May, June
- 7) Click : **Pay**

11. **Late Fee Fine will be charged Session 2023-24 as under:-**

Sr	Dates	Fine (Rs.)
1	11 date to 15 date	<b>50/-</b>
2	16 date to 20 date	<b>100/-</b>
3	21 date to 25 date	<b>150/-</b>
4	26 date to last date of month	<b>200/-</b>
5	Next month from 1 date	<b>300/-</b>

12. In case of bank holiday on these dates fee will be deposited on next date.

### **OTHER IMPORTANT INSTRUCTIONS**

1. School office will remain open on all days except gazetted holidays and Sunday during the session.
2. For withdrawal of Transport facility one month notice is essential. Until & unless a notice is served one month prior for the discontinuation of the bus facility. Once the transport is left by any student in the mid of session he/she will not be allowed to avail the facility again during that session. **No student can leave Transport after the month of October of that session.**
3. Notice of withdrawal must be given one month before leaving the school, otherwise parents have to deposit one month fee in lieu of one month notice.
4. Security can be claimed within 3 (Three) month of leaving the school. After that it will be forfeited.
5. Refund of security will be made one month after transfer certificate is applied for.

**PRINCIPAL**